

*Office Memorandum* • UNITED STATES GOVERNMENT

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25X1 TO : Mr.  Chief, 

DATE: 23 December 1947

FROM : Chief, Transportation Division

SUBJECT: Final Payment Clearance Sheet

Reference the attached draft of "Final Payment Clearance Sheet".

With the understanding that the clearances of Item 2 (Transportation Requests) and Item 4 (Credit Cards) will accomplished by initialing of a "buck slip" by the undersigned, the form seems to be satisfactory as far as this office is concerned.

I would like to point out, however, that the issuance of Official Parking Permits, Item 3, is now controlled by the various Branches, whereas, the attached form provides for clearances of this item by the

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Encl.